Community Consolidated School District #46

Board of Education Meeting
Monday, December 7, 2009
7:00 p.m. – Middle School

Agenda

TENTATIVE AGENDA
COMMUNITY CONSOLIDATED SCHOOL DISTRICT #46
BOARD OF EDUCATION MEETING
MONDAY, DECEMBER 7, 2009
MIDDLE SCHOOL – 7:00 P.M.

A. Call to Order/Roll Call

B. Establishment of Quorum

C. Approval of Agenda

D. Pledge of Allegiance

E. Closed Session – Open Meetings Act 5ILCS 120 – To consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees of the district.

F. Public Comments

G. Consent Agenda

1. Approval of Minutes as presented:
   - Oct 28, 2009 – Public comment revision as presented
   - Nov 9, 2009 – Parent Forum
   - Nov 11, 2009 – Regular Meeting
   - Nov 11, 2009 – Closed Session
2. Approval of Accounts Payable as presented
3. Approval for the November 13th & 30, 2009 Exceptions Register Summaries as presented
4. Approval of Personnel Report as presented
5. Approval of Imprest AP Check Listing for December 7th as presented

H. Board/Superintendent Reports

I. Update on Schools of Illinois Cooperative – AMSAN

J. Unfinished Business

I. Discussion Items

a. Energy Performance Contract & Criteria for Energy/Facilities Audit Discussion – Superintendent Correll & Brad Goldstein
b. Financial Update – PMA – Brad Goldstein
c. Continued Discussion Regarding Levy Process Update – Brad Goldstein
d. Blue Ribbon – Teaching & Learning – Eric Detweiler and Cathy Santelle

K. New Business

II. Discussion Items

a. Board Goals – Discussion of Goal Planning Timeline
b. Sub-Finder Report – Brad Goldstein
c. Change Order No. 03, November 6, 2009 for Summer Work at Avon School – Credit in the amount of $6,529.00 – Brad Goldstein

III. Action Items

a. Approval of Change Order No. 03 as presented

b. Approval of Taxation Hearing Resolutions Items:

- Certificate of Tax Levy
- Resolution Regarding Amounts Necessary to be Levied for the Year 2009
- Certification of Resolution Regarding Amounts Necessary to be Levied for the Year 2009
- Resolution to Levy Certain Special Taxes for Special Education District IMRF Purposes
- Certification of Resolution to Levy Certain Special Taxes for Special Education District IMRF Purposes
- Resolution to Levy Special Education Tax
- Certification of Resolution to Levy Special Education Tax
- Resolution to Levy Working Cash Tax
- Certification of Resolution to Levy Working Cash Tax
- Resolution Publication Truth and Taxation Notice
- Certification of Resolution Publication Truth and Taxation Notice
- Certificate of Compliance with the Truth in Taxation Act

L. Future Agenda Items

M. Public Comments

N. Adjournment

Thank you for attending the meeting of the Board of Education. You are reminded that these are meetings held in public but are not public meetings. You are welcome to address the Board during "Public Comment". You are asked to limit your remarks to fewer than four minutes. Guidelines for Public Comment are available at each meeting along with the current agenda. Board members and/or administrators may be contacted to respond to specific questions at:

Board Members		**Schools**	
Michael Carbone	223-3540 ext. 5648	District Office	223-3650
Sue Facklam	548-2930/223-3540 ext 5565	Avon School	223-3530
Mary Garcia	223-3540 ext 5691	Prairieview School	543-4230
Michael Linder	223-3540 ext 5692	Woodview School	223-3668
Ray Millington	223-3540 ext 5678	Meadowview School	223-3656
Keith Surroz	223-3540 ext 5679	Park School	201-7010
Karen Weinert	548-0436/223-3540 ext 5664	Frederick School	543-5300
		Middle School	223-3680

The District web site address is www.d46.org

Consent Agenda

Minutes

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
OCTOBER 28, 2009

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, 440 N. Barron Blvd., Grayslake, IL on Wednesday, October 28, 2009.

Members Present: Garcia, Facklam, Linder, Carbone, Weinert, and Millington. **Member absent:** Surroz. Also present: Superintendent Ellen Correll, Chief School Business Official, and Assistant Superintendent Lynn Barkley.

Keith Surroz entered the meeting at 7:35 p.m.

Motion was made by Facklam, seconded by Garcia for the approval of the October 28, 2009 Board Meeting Agenda. **Ayes:** Millington, Garcia, Facklam, Linder, Weinert, and Carbone. **Nays:** None. Member absent: Surroz. **Motion carried.**

Public comment was offered at this time:

Shannon Smigielski – Ms. Smigielski thank Superintendent Correll for the responses that she had received from her regarding the statements from the CDC with regards to H1N1. However, Ms Smigielski offered further suggestions that she felt could be more helpful in the fight against H1N1. She suggested having students sanitize the classrooms after class prior to the custodial staff coming in at night. ~~She also asked if hygiene is being enforced in all buildings, her child is attending at Prairieview and the staff there is not doing a good job in promoting/discussing hygiene~~. Discussion followed.

Ms. Smigielski also expressed her concerns with the discussions regarding abating or defeasing the 1999 and 2004 bond monies and felt the funds should go into the Operations & Maintenance fund. Ms. Smigielski elaborated more and discussion followed.

Laura Glutt – Ms. Glutt expressed her thoughts regarding the parents responsibility to be a part of the team and help educate their child with regards to sanitizing and H1N1.

Colleen Wade – Asked the Board Members if there was a plan as to how the bond monies would be spent and respectfully requested the Board not to support this issue until more consideration can be given to both sides.

Motioned by Facklam, seconded by Weinert to enter into Closed Session at 7:05 p.m. in accordance with 5ILCS 120 to consider information regarding appointment, employment, compensation, discipline, performance of dismissal of specific employees of the District. **Ayes**: Carbone, Linder, Millington, Garcia, Facklam, and Weinert. **Nays:** None. **Motioned carried.**

Motioned by Linder, seconded by Facklam to adjourn Closed Session and re-enter into Open Session at 7:23 p.m. **Ayes:** Linder, Facklam, Weinert, Millington, Garcia, and Carbone. **Nays:** None. Member absent: Surroz. **Motion carried.**

consent agenda to include the following as presented: Regular Board Meeting minutes for September 30, 2009 and October 7, 2009. Accounts Payable as presented, October 15, 2009 Exception's Register as presented, Personnel Report to include the addendum as presented, Treasurer's Report for July & August 2009 as presented, and Expenditures & Revenue Report as presented. **Ayes:** Linder, Carbone, Garcia, Weinert, Facklam, and Millington. **Nays:** None. Member absent: Surroz. **Motion carried.** (All for mentioned reports are on file).

Superintendent Correll requested an agenda change at this time, which is to move the presentation of the Blue Ribbon Assessment in front of the Board/Superintendent comments to prevent the students from being out too late. Superintendent Correll proceeded to introduce Mr. Jeff Knapp, Principal of Woodview School for the presentation.

Mr. Knapp briefed the Members on the Blue Ribbon Assessment and informed them that there would be a team of staff members going to the Blue Ribbon Conference in December and the team will be presenting on different aspects. Mr. Knapp reported went on to introduce his assistant Mrs. Dujenski and two students, Paul Kula and Kye Jones. Mrs. Dujenski and the students demonstrated with a S.M.A.R.T. board how the boards are utilized with instructions in the classroom. The Board of Education also used a device called a santios for a hands-on demonstration with the S.M.A.R.T. Board. Mr. Knapp stated currently there are four boards at Woodview. After the presentation, the floor was opened for questions and discussion followed.

BOARD/SUPERINTENDENT REPORTS:

Mary Garcia – Mary committed on behalf of Woodview School in that they have had vigorous training on hand washing. Mary also stated that when you go to the website, the Board of Education is now located under "About Us".

Ray Millington – Spoke in regards to the visit he made to Frederick School and that he and Sue both visited at Woodview. Ray stated the buildings were very impressive.

Sue Facklam – Sue reirateed on Ray and thank you to Principal Laura Morgan for taking the time to give them the tour.

Karen Weinert – Karen stated that it is long overdue and that the district's website is fantastic. Job well done to Leslie Armstrong. Superintendent Correll stated that by December 1st every building would have a virtual tour posted online. You will actually be able to see what's going in the buildings.

Michael Linder – Michael gave a thank you to Carillon North for the rental of the stages. He commented on the buildings that he visited. He spoke briefly regarding Veteran's Day and that some of the staff had approached him regarding other Veteran's making visits to classrooms. Michael also spoke on how he enjoyed the meeting with the parents at the Brown Bag Luncheon and asked that the Superintendent evaluate one of the topics of discussion, which were accelerated student.

OLD BUSINESS:

Curriculum Update

Each packet was previously provided with a copy of the curriculum update print out. Lynn Barkley and Matthew Melamed reviewed the information with the Members. Ms. Barkley reported that the 2009/2010 AYP report indicated that the District did not make AYP. The State AYP minimum target or the established safe harbor target is 70%. Overall, District students made AYP in reading at 83.8% and in math 86.9%. Ms. Barkley pointed out the specific subgroups that did not make AYP and also that the District is not making AYP due to subgroup populations not make adequate yearly progress. Since receiving this information, the District has worked with the Lake County Regional Office of Education to train all administrators in the school improvement process and working with Frederick's School Improvement Team to review and revise their School Improvement Plan for submission to the state. Discussion followed.

Class Size Discussion

Superintendent Correll reported that Prairieview is the only building that is "reaching" the Board limits and the latest enrollment figures were provided. Superintendent Correll stated she would like to meet with Ms. Schoenberg to determine if there is a need for additional staffing. Discussion followed.

Board Training

President Garcia shared that the Board Members had met Barbara Toney and discussed some board etiquette and getting back with the Superintendent in a timely manner. The Superintendent is still waiting for some data that has been requested from a few Members. President Garcia congratulated Michael Carbone on the birth of his new son.

Financial Update

Brad Goldstein reported that the District has received 8.64% of the revenues so far and that this is in line with expectations. Also received was $13 million in property tax revenue in September, but it is not reflected in the numbers that were being reviewed. Brad reported that 7.81% of the education fund budget had been received and that most of it was year-to-date. The expenditures are 2.85% of the yearly budget spent. The Site and Construction fund shows interest earned of $10,131 and some expenditure from Woodveiw and Avon projects that were received after the book closings last year. Brad reported the final analysis that the District is headed in the right direction for the year and he anticipates the PMA projections in the next few weeks. Discussion followed.

Bond Discussion

Brad reviewed the bond information and showed why the numbers were slightly different. Superintendent Correll briefed the Members regarding some of the history. A lengthy discussion followed and a consensus among the Members was taking and it was decided to table further discussion pending further review. Superintendent Correll will provide the Members with a history fact sheet.

NEW BUSINESS

I. Discussion Items:

Continuing Disclosure Contracts

At the previous board meeting Brad informed the Members that a Continuing Disclosure is a SEC requirement associated with outstanding bond issues and that requires the District to enter into a continuing disclosure undertaking for the benefit of the owners of the district's bonds to send certain information annually and provide notification of certain events. It was recommended for the District to enter into the agreement with William Blair and Company because they handle all of the District's bond issues. The cost of this service is $2750. This item is on the agenda for approval for the service to be provided by William Blair and Company.

Discuss Change to Bid Law

Brad informed the Board Members that there has been a change in the bidding requirements. The new threshold for bidding is now $25,000 for those that were previously $10,000. The new threshold for repair, maintenance, remodeling, renovation or construction is not $50,000. The Board Members have the option of to choose the new standards and adopt a policy or maintain keep the current guidelines.

Parent Forum Discussion

Superintendent Correll and President Garcia briefly discussed the Parent Form, which is scheduled for Monday, November 9th at 7:00 p.m. and the topic is discussion will curriculum. It was decided that an agenda-setting meeting would be held on November 4th at 8:45 a.m.

Discussion of Edited July 15, 2009 Special Meeting Minutes

Vice President Facklam explained the minutes were missing the amount of the honorariums for Superintendent Correll and Assistant Superintendent Lynn Barkley. Vice President Facklam and Brad felt the amounts should be added to the official record.

ACTION ITEMS:

A) APPROVAL FOR CONTINUING DISCLOSURE AS PRESENTED:
Motion was made by Facklam, seconded by Linder for the approval for continuing disclosure as presented. **Ayes:** Weinert, Millington, Surroz, Facklam, Carbone, Garcia, and Linder. **Nays:** None. **Motion carried.**

B) APPROVAL TO EDIT THE JULY 15, 2009 SPECIAL MEETING MINUTES AS PRESENTED:
Motion was made by Linder, seconded by Facklam to for the approval to edit the July 15, 2009 Special Meeting Minutes as presented. **Ayes:** Facklam, Carbone, Surroz, Weinert, Millington, Linder, and Garcia. **Nays:** None. **Motion carried.**

PUBLIC COMMENT:

Shannon Smigielski. Ms. Smigielski shared her concerns that she felt that her suggestions earlier were perceived as an attack on the memebers and that she did not want to be perceived as such. President Garcia responded.

Colleen Wade. Ms Wade thanked the Members for listening and for tabling further discussion on the bonds and requested a copy of the history fact sheet once it is available. Ms. Wade asked if the "All Call" regarding the parent forum could be placed in a reasonable amount of time so parents could prepare to be in attendance.

ADJOURNMENT:
It was motioned by Facklam, seconded by Weinert to adjourn the October 28, 2009 Board of Education Meeting at 9:17 p.m.

Respectfully submitted,

MARY GARCIA, Board President

LOURIE SHIPLEY, Board Recording Secretary

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
PARENT FORUM
NOVEMBER 9, 2009

Community Consolidated School District 46 hosted a Parent Forum at Grayslake Middle School, 440 N. Barron, Grayslake, IL 60030 on Monday, November 9, 2009.

Board President Mary Garcia called the forum to order at 7:00 p.m.

Board Members Present: Mary Garcia and Ray Millington. Also present were Superintendent Ellen Correll, Chief Business Official Brad Goldstein, Asst Superintendent of Teaching, Learning & Assessment Lynn Barkley, building principals and community members.

The agenda was established and the Pledge of Allegiance took place at this time.

The purpose of this forum was to review the District's curriculum with the community.

Mary Garcia introduced Lynn Barkley and Matthew Melamed, Curriculum Coordinator. Mr. Melamed was assisting Ms. Barley with the presentation.

Ms. Barkley provided the background of the District's Curriculum and stated those that are a part of the curriculum department; Lynn Barkley, Asst Supt of Teaching, Learning and Assessment/Principal of Avon Center School. Matthew Melamed, Curriculum Coordinator, Heather Lorenzo, RtI/PBIS Coach, and Shawna Desecki, Curriculum Department Assistant.

While providing the background segment of curriculum Ms. Barkley briefly mentioned that there was a curriculum overview located on the District's website. Mr. Melamed took the audience on a tour of curriculum website.

Ms. Barkley presented the curriculum responsibilities, which are:

- Curriculum Coordinating Council
- Curriculum Renewal Cycle
- District Improvement Plan
- Assessment – ISAT, ACCESS, NWEA, AIMSweb
- Professional Development
- Student Teachers/Interns
- Response to Intervention (RtI)
- Grants: NCLB (Title I, IIA, IID, IV, V), Title III (TBE/TPI, LIP/LEPS, IEP), ARRA Flow-Through and ARRA Pre-K, Reading Improvement Block Grant

Ms. Barkley detailed each responsibility in depth. She also reviewed the Board Parameters, which are:

- Textbook Purchases
- Curriculum development and Textbook Adoption Cycle
- High School Articulation
- Annual Report from the High School
- Assessments
- Consistency

- Rigor
- Scientifically Based Research

There were some community questions that were provided to Ms. Barkley prior to the forum and they were:

- When are keyboarding skills taught?
- Why isn't there a specific week designated for health/nutrition (like we have for Red Ribbon?
- How can we get healthier school breakfast and lunches?
- Why don't we have a gifted program?
- Do some schools have certain curriculum that others don't?
- How is technology integrated into the curriculum?
- How much time is spent on core subjects?
- How were the current report cards developed?

At this time the forum was opened for any additional pubic comments/questions.

For your review, a copy of the complete presentation is posted on the District's website at www.d46.org.

The forum was adjourned at 8:00 p.m.

Respectfully submitted,

MARY GARCIA, Board President

LOURIE SHIPLEY, Board Recording Secretary

Curriculum Forum
November 9, 2009

Community Consolidated School District 46

District Administration

- **Lynn Barkley**, Assistant Superintendent of Teaching, Learning and Assessment/ Principal, Avon Center School
- **Matt Melamed**, Curriculum Coordinator
- **Heather Lorenzo**, RtI/PBIS Coach
- **Shawna Desecki**, Curriculum Department Assistant

District Curriculum Responsibilities

- Curriculum Coordinating Council
- Curriculum Renewal Cycle
- District Improvement Plan
- Assessment – ISAT, ACCESS, NWEA, AIMSweb
- Professional Development
- Reading, ESL Departments
- Student Teachers/Interns
- Response to Intervention (RtI)
- Grants
  - NCLB (Title I, IIA, IID, IV, V), Title III (TBE/TPI, LIP/LEPS, IEP), ARRA Flow-Through and ARRA Pre-K, Reading Improvement Block Grant

Curriculum Coordinating Council

- Presented to BOE in October 2007
- Representative group of district personnel and community members
- Advises BOE, through the Superintendent in matters concerning curriculum and instruction
- Provides recommendations to the Superintendent and the BOE regarding curricular areas that need review and potential revision

Curriculum Coordinating Council Members

- Lynn Barkley, Assistant Supt., Teaching, Learning and Assessment
- Matt Melamed, Curriculum Coordinator
- Sarah Danielewicz, Asst. Director, Pupil Services
- Karen Weinert, BOE
- Jamie Barenbaum, Parent
- Heather Lorenzo, RtI/PBIS Coach
- Craig Keer, Principal, PC
- Karen Fritz, PreK Coordinator
- Michael Barry, GMS
- Robert Depke, FS
- Keri Fedenia, WV
- Terry Goth, MV
- Peggy Holm, PC East
- Jennifer Kasmer, AV
- Jennifer Voss, PC West
- Jean Whiting, PreK
- Julie Mayer, PV

District 46 Website Navigation

- www.d46.org - Click on "About Us", then click on "Curriculum"
- Curriculum Coordinating Council
- Teaching (teachers only)
- Learning
  - Curriculum Maps, 5 – 8 Math Flow Chart
- Assessment
  - Assessment Schedule, Parent Letters, Illinois Learning Standards, Illinois Assessment Frameworks, 2009 State Report Cards, District Grade Level Report Card

Board of Education

Curriculum Parameters

Approved on 9/15/08

Textbook Purchases

When purchasing textbooks, consideration should be given to those approved by Illinois Textbook Loan.

(Accepted by Board of Education)

Long-Range Plan
Community Consolidated School District 46

Abbreviations:

Stage 1
- Reflection & Planning

Stage 2*
- Review Materials and Make Recommendations (If recommendation is approved materials will be purchased at end of year.)

Stage 3
- Staff Development and Implementation

Stage 4
- Monitor & Reflect (Supplement)

Stage 5
- Collect data and/or feedback

ITL (Illinois Textbook Loan money)

Green: Core Academic Subjects

Blue: Encore/Specials Area Subjects

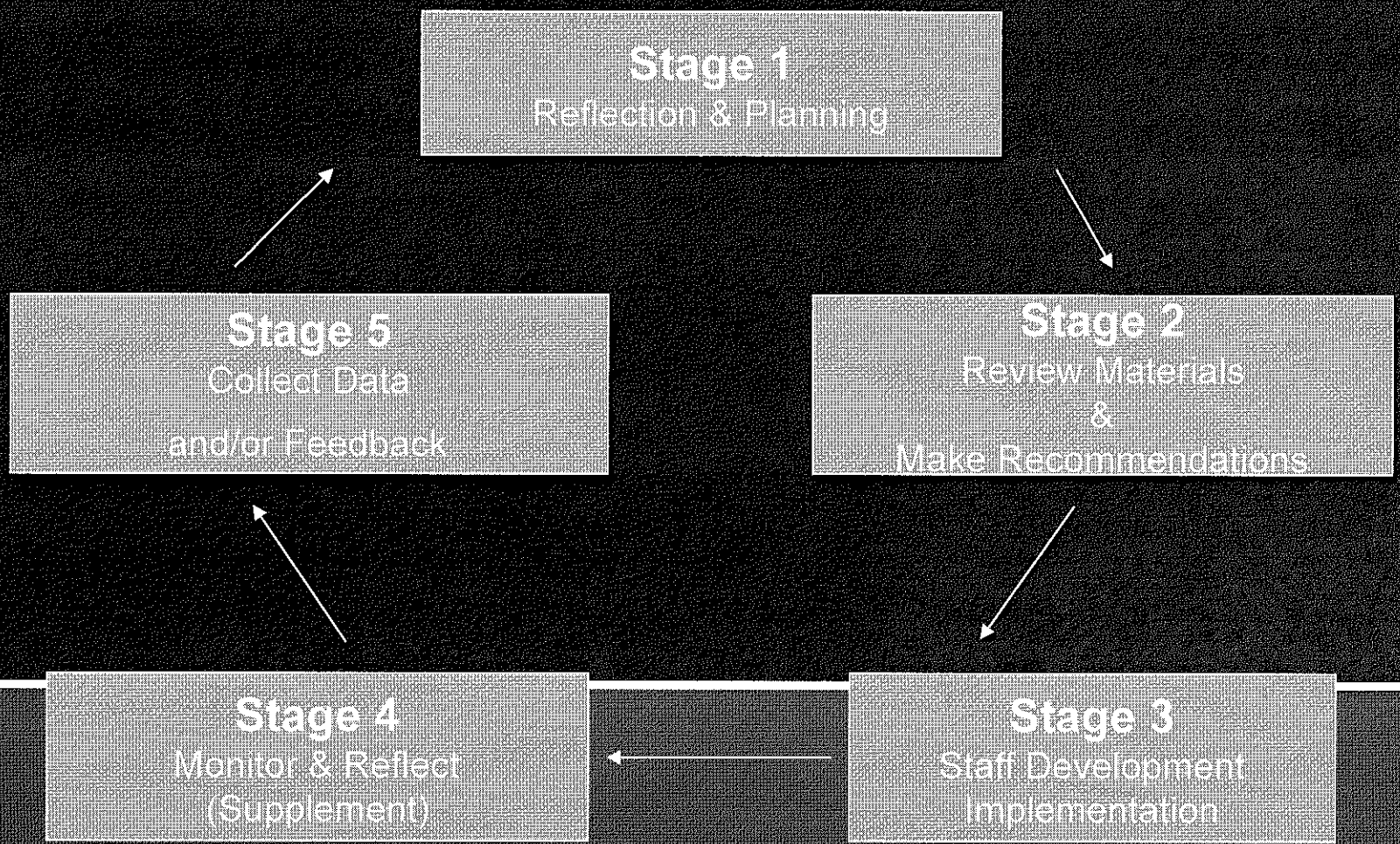
Subjects	06/07	07/08 ITL (K-6)	08/09 ITL (7-8)	09/10 ITL (K-6)	10/11 ITL (7-8)	11/12 ITL (K-6)	12/13 ITL (7-8)	13/14 ITL (K-6)	
Language Arts K-6		3	4	4	4	5	1		
Language Arts 7-8	2		3	4	4	4	5	1	
Social Studies	1		3	4	4	4	5	1	
Math	4	5	1		3	4	4	4	
Science	4	4	5	1		3	4	4	
Health/PE	1	2		3	4	4	4	5	
Music	1	2		3	4	4	4	5	
Art	5	1		3	4	4	4	5	
Drama	5	1		3	4	4	4	5	
Spanish	3	4	4	4	5	1		3	
Projected Costs		$608,00	$300,000	$500,000	$500,000	$110,000	$100,000	$600,000	$1
Projected ITL		$108,000	$31,000	$110,000	$33,000	$110,000	$33,000	$115,000	$3
Projected Cost to District		$500,00	$269,000	$390,000	$467,000	$0	$67,000	$485,000	$1

Curriculum Development and Textbook Adoption Cycle

Procedures to be put into place to review curriculum for gaps and weaknesses within and among schools. Supplemental material identified to help bridge the gap.

(Ongoing)

Curriculum Development and Textbook Adoption



Current Cycle 2009 - 2010

- Stage 1 – Reflecting and Planning, Science (K-8), Spring 2010
- Stage 2 – Review materials and make recommendations, Math, (K-6), Jan. 2010*
- Stage 3 – Staff Development and Implementation, Health, Music, Art, (K-6)
- Stage 4 – Monitor and Reflect for Social Studies and Language Arts

High School Articulation

Maintain on-going articulation with the High School (D 127).

(On-going)

High School Articulation

- Maintain on-going articulation with the high school.
  - WGLM (Curriculum Directors from feeder schools Woodland, Grayslake, Lake Villa, Millburn) meet monthly with D127
  - Curriculum Specialists from 8th Grade teaching staff at Park and Grayslake Middle School meet throughout the year with Department Chairmen from D127

Annual Report from High School

Receive annual report from high school on strengths and weaknesses of D46 students.

- Superintendent to discuss feasibility of this with the D127 Superintendent and report to the Board.

(Superintendent to report to board)

Assessments

Curriculum Council to focus on assessments of at least last 3 years (ISAT, state gaps, NWEA (Map).

(Approved 9/15/08)

Consistency

Consistency throughout buildings and grade levels.

Rigor

Rich, solid, rigorous curriculum .

Scientifically Based Research

Utilize SBR (Scientifically Based Research) techniques that convert data for textbook choice.

(Accepted 9/15/08)

Community Questions

When are keyboarding skills taught?

Ultra Key is explicitly taught at grade 3. Keyboarding is practiced at all grade levels below and above, usually, before or after a technology lesson.

Community Questions

Why isn't there a specific week designated for health/nutrition (like we have for Red Ribbon)?

- Health is taught taught at 5 – 8 as part of their PE rotation.
- At K – 4, health and nutrition are taught throughout the science and PE curriculum or as needs arise (H1N1)
- K – 4 focuses one month to cardiovascular health
- Individual schools are beginning to address

Community Questions

How can we get healthier school breakfast and lunches?

- School lunches are contracted services. At the end of the current contract, we will be addressing this issue with the Board of Education.

Community Questions

- Why don't we have a gifted program?

- Budget reductions
- Board and parents determined that in 09-10
  - Previous gifted students would be clustered
  - Teachers would receive additional professional development and training
  - Students would be pre-tested by unit for proficiency
    - If passed, student would receive that unit in the next grade level

Community Questions

Do some schools have certain curriculum that others don't?

- All schools have the same "core" (math, reading, science, social studies) curriculum
- Some have different resources for interventions – this is currently being reviewed to ensure consistency between grade spans
- Stimulus monies are being used to ensure that all buildings have common interventions

Community Questions

How is technology integrated into the curriculum?

- Technology is no longer a stand alone subject
- Integrated throughout many aspects both within specific curriculum (ex: Chicago Math, Macmillan Reading), as an intervention to improve student achievement, and to connect multiple subjects together

Community Questions

- How much time is spent on core subjects?

Grade	Language Arts	Math	Science*	Social Studies*	Study Hall
Kdg	60	15	15	15	NA
1	150 (max. 15 min. SSR)	60	20	20	NA
2	150 (max. 15 min. SSR)	60	20	20	NA
3	120 (max. 15 min. SSR)	60	30	30	NA
4	120 (max. 15 min. SSR)	60	30	30	NA
5	90 (max. 15-20 min. SSR)	45	30	30	Max. 15-20 min.
6	90 (max. 15-20 min. SSR)	45	40	40	Max. 15-20 min.
7	85	43	43	43	Max. 40 min.
8	85	43	43	43	Max. 40 min.

Community Questions

How were the current report cards developed?

- District Report Card Committee
  - Developed based on Illinois Learning Standards and Illinois Assessment Frameworks
- Currently, 5 – 6 report card is under review and will report to the CCC for possible revision in 2010 - 2011

Public Comment

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
NOVEMBER 11, 2009

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, 440 N. Barron Blvd., Grayslake, IL on Wednesday, November 11, 2009.

Members Present: Mary Garcia, Michael Linder, Michael Carbone, Karen Weinert, Ray Millington, and Keith Surroz. **Member excused:** Sue Facklam. Also present: Superintendent Ellen Correll, Chief School Business Official Brad Goldstein, and Assistant Superintendent Lynn Barkley.

Quorum was established.

Motion was made by Millington, seconded by Surroz for the approval of the November 11, 2009 Board Meeting Agenda. **Ayes:** Millington, Garcia, Linder, Surroz, Weinert, and Carbone. **Nays:** None. Member excused: Facklam. **Motion carried.**

Motioned by Linder, seconded by Millington to enter into Closed Session at 7:03 p.m. in accordance with 5ILCS 120 to consider information regarding appointment, employment, compensation, discipline, performance of dismissal of specific employees of the District. **Ayes**: Linder, Weinert, Millington, Garcia, Carbone, and Surroz. **Nays:** None. Member excused: Facklam. **Motioned carried.**

Motioned by Linder, seconded by Weinert to adjourn Closed Session and re-enter into Open Session at 7:12 p.m. **Ayes:** Surroz, Weinert, Garcia, Carbone, Linder, and Millington. **Nays:** None. Member excused: Facklam. **Motion carried.**

Public comment offered at this time: President Garcia read the statement regarding public comments and comments were received from Ms. Shannon Smigielski, stating her appreciation for different staff members, and Ms. Colleen Wade stating her appreciation for the community forum and how she was very impressed.

Motion was made by Millington, seconded by Weinert for the approval of the November 11, 2009 consent agenda to include the following: Regular Board Meeting minutes for October 28, 2009 – Budget Hearing, Regular Meeting, and Regular Closed Session. Accounts Payable as presented, October 30, 2009 Exception's Register Summary as presented, Personnel Report as presented, Treasurer's Report for September 2009 as presented, and Expenditures & Revenue Report as presented. **Ayes:** Linder, Carbone, Garcia, Surroz, Weinert, and Millington. **Nays:** None. Member excused: Facklam. **Motion carried.** (All approved reports on file).

BOARD/SUPERINTENDENT REPORTS:

Board Member Linder stated he has continued his program with visiting the schools and appreciates the data driven information.

Board Member Carbone stated he also was impressed with the information and with Blue Ribbon.

Board Member Weinert gave kudos to Avon regarding "Data Den".

Board Member Millington agreed with comments made from Michael Carbone and stated how interesting it was to see the individuality at each school and that there was no selfishness amongst the schools.

President Garcia stated she was impressed with the parent forum and how wonderful it was to see the "Six Characters of Trait" at the school she is teaching at in Northbrook.

Superintendent Correll spoke regarding student attendance on Veteran's Day – how important it is for the students to receive classroom visits from actual veterans. Superintendent Correll shared that she and Brad have been reviewing the facilities studies and that it is quite a bit for the Board to review and so there was a consensus taken for she and Brad to come back to the with a recommendation to be presented to the Board. Brief discussion followed and the Board Members agreed. Superintendent Correll addressed the issues regarding the District's email accounts and she also addressed the Daily Herald Newspaper article regarding the District going to Blue Ribbon in Florida. Brief discussion followed.

November 15, 2009 has been designated as "School Board Member Day". This is a special day set-a-side to appreciate the board members for their hard work and time for District 46. Superintendent Correll presented each board member with a Letter of Appreciation and thank you, a t-shirt and a cake in their honor. At this time the Board took a 10-minute recess to partake in the refreshments.

The meeting reconvened at 7:50 p.m. with Superintendent Correll requested an agenda amendment, which would move the presentation of Johnson Controls to present first. Motioned by Millington, seconded by Weinert to accept the request for agenda amendment as presented. **None opposed.** Superintendent Correll proceeded to introduce representatives from Johnson Controls Ms. Michelle Anderson and Mr. Tom Ostrem.

Johnson Controls Representatives introduced themselves and stated their positions with the company and presented information regarding an overview of a successful partnership, the meaning of a performance contract, the results of the Districts audit results, their recommendations, a financial overview, the timeline of completion and opened up to questions.

OLD BUSINESS:

Challenging Standards & Curriculum – 2nd in Blue Ribbon Categories

Ms. Lynn Barkley and Mr. Matt Melamed presented the Curriculum Update, which covered the problem, the summary and recommendations pertaining to *Challenging Standards & Curriculum.* Discussion followed.

Transfer of Interest from 1999 Bonds and 2004 Bonds Principle & Interest

Brad Goldstein addressed the Board Members with a further review of the Transfer of Interest from 1999 Bonds and the 2004 Bonds Principal & Interest. The transfer of the bond proceeds from the 2004 referendum. It's the principal in the amount of $2,019,869.41, which is related to the Park Campus project. The recommendation for the interest from both the 1999 and 2004 referenda is to move the interest earnings of $889,473.46 related to the authority granted by the 1999 Referendum and the interest earnings of $1,751,491.57 related to the authority granted by the 2004 referendum be moved to the Operations and Maintenance fund to deal with capital projects that the district is looking to do over the next few years. This would leave $1,273,086 left from the principal portion of the 1999 referendum in our debt service fund until we receive direction from the Board on how to proceed with these funds.

NEW BUSINESS

I. Discussion Items:

Special Education Program Review

Superintendent Correll shared the Special Education Program review and that James Schillinglaw visited the District September and did the evaluation of the program. Mr. Schillinglaw spoke with 61 people, which included different staff members and parents. Superintendent Correll shared the purpose of the evaluation, the approach, commendations and findings. Superintendent Correll reviewed a list of findings and recommendations as well. Discussion followed and the administration will present an action plan to the Board in the spring.

Transfer of Interest to Transportation Fund

During the final process of submitting the budget to the State, it was brought to the District's attention that the State would not accept the budget due to a negative fund balance in the transportation fund both at the beginning of this year, and forecasted at the end of the year as well. Each packet was provided with a copy of a resolution to transfer interest from the working cash fund to the transportation fund in the amount of $31,916.39. The current balance of the Working Cash fund is $2,333,579.82. The second resolution provided was to transfer interest in the amounts of $146,693.13 from the Education Fund, $199,303.96 from the Operations and Maintenance Fund, and $53,292.52 from the Debt Service Fund and this will cover the shortfall from the beginning of the year in the transportation fund. Towards the end of the year a similar resolution will also need to be done to address the projected deficit in these funds at the end of the year. Adjustments will be made in April as to how we split up our property tax funds as an attempt to eliminate some of the shortfalls we are seeing in these particular funds.

First Look at Levy

Previously the Board Members were provided information regarding the levy for 2009. Brad is putting the levy together for the 2009 tax year, which is billed in June and September of 2010. This affects both the 2010 and 2011 fiscal years, because we put the June payment into the FY2010 and the September payment goes into our revenue for FY2011. This year we will balloon the levy to an increase of about 3.12%, or $24,150,251. With debt service for our bonds this increases to $29,517,697. The actual extension will show an increase of around $660,000 from the 2008 levy. Also projecting the CPI for this December at about 2.3%. The District is still waiting the finalization of our audit in the next few days, which is needed to finish our PMA projections. Hopefully this information can be shared at the December meeting. Discussion followed

ACTION ITEMS:

A) **APPROVAL OF RESOLUTION TO TRANSFER INTERST FROM 1999 BOND AND PRINCIPAL AND INTEREST FROM 2004 BONDS TO OPERATIONS & MAINTENANCE.**
Motion was made by Weinert, seconded by Linder for the approval for the 1999 Bond & Principal and Interest from 2004 Bonds as presented. **Ayes:** Carbone, Surroz, Weinert, Millington, Linder, and Garcia. **Nays:** None. Member absent: Facklam. **Motion carried.**

B) **APPROVAL FOR CONSULTANT TO REVIEW EMPLOYEE BENEFITS AS PRESENTED:**
Motion was made by Millington, seconded by Linder for the approval to have a consultant review employee benefits as discussed in Executive Session. **Ayes:** Carbone, Linder, Millington, Garcia, Surroz, and Weinert. **Nays:** None. Member absent: Facklam. **Motion carried.**

C) **APPROVAL OF TRANSFER OF INTEREST TO TRANSPORTATION FUNDS**
Motion was made by Millington, seconded by Linder for the approval for the transfer of interest to transportation as presented. **Ayes:** Linder, Weinert, Millington, Garcia, Carbone, and Surroz. **Nays:** None. Member absent: Facklam. **Motion carried.**

The Superintendent and Board Members reviewed future agenda items.

PUBLIC COMMENT: None.

ADJOURNMENT:
President Garcia called for a motion to adjourn the November 11, 2009 regular Board Meeting at 9:02 p.m. Motioned by Millington, seconded by Garcia to adjourn the Board Meeting as stated. Ayes: Weinert, Millingon, Surroz, Carbone, Garcia, and Linder. **Nays:** None. Member absent: Facklam. **Motion carried.**

Respectfully submitted,

MARY GARCIA, Board President

LOURIE SHIPLEY, Board Recording Secretary

Unfinished Business

New Business

Community Consolidated School District 46

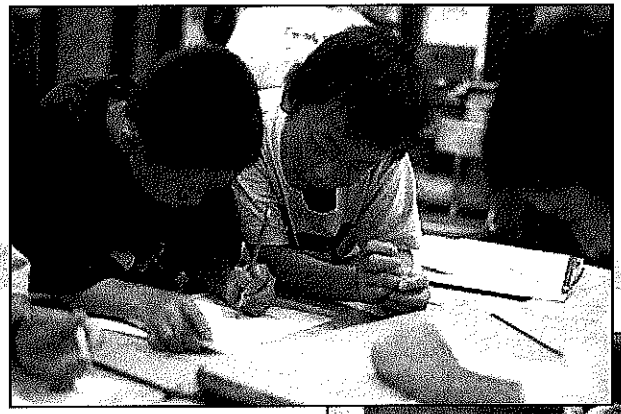
Subfinder Survey

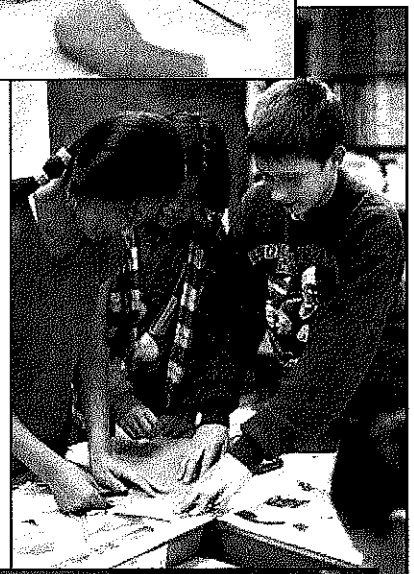
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
LAKE COUNTY, ILLINOIS
STRIVE FOR EXCELLENCE

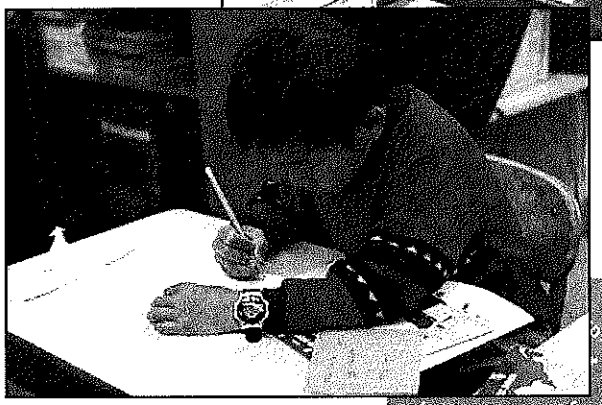
Groups Surveyed

- Administrators, Certified Staff, Non-Certified Staff

- Received 279 responses, which is over 50% of our staff.

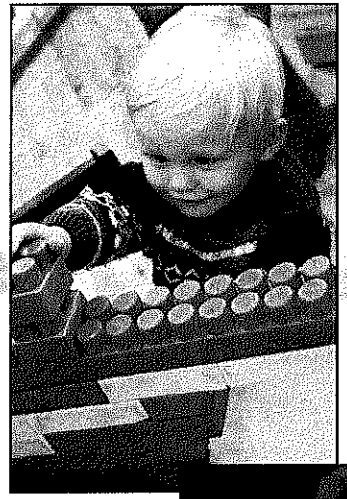


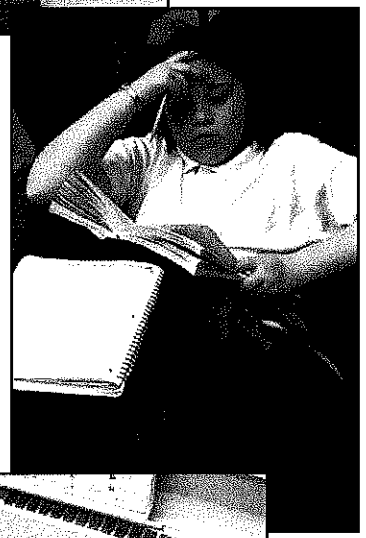


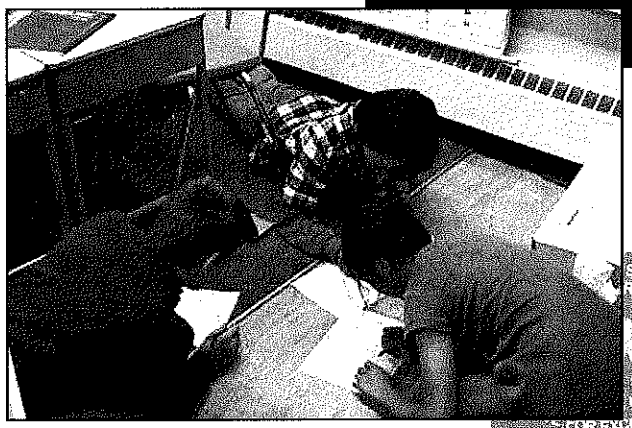


Highlights

- 87% have used the system to report an absence
- 82% prefer the new system to our old system
- 87% find the system easy to use
- 20% indicated they would like more training on Subfinder







Comments

- Many liked the ability to report absences far in advance, as well as in the middle of the night
- Some were unaware of features such as the ability to attach lesson plans
- Issues with timing of reports seems to have been resolved
- Many commented on how easy it is to use
- Most wanted the ability to specify more than one sub, in case their first choice was unavailable

Comments

- Many wanted a later cut off for Subfinder before they had to call the school, we will look into this

Conclusions

- Overall, the satisfaction rate with Subfinder was very high considering that this is the first year
- There are some modifications we can look into, and additional training we can offer to make it better